

CRAFTERS EDGE BOOTH RESERVATION for the  
**CRAFT FAIR**  
 Main Street Middle School Gymnasium  
Saturday, November 14th, 2015 9:00 AM to 3:00 PM

Name: \_\_\_\_\_  
 Business Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City & Zip: \_\_\_\_\_  
 Phone No.: DAY \_\_\_\_\_ EVENING \_\_\_\_\_  
 Email Address: \_\_\_\_\_

The cost of each 6-ft. wide by 8-ft. deep booth space is \$20.00. Although booth space is limited, we have enough tables to supply each vendor. Tables are 6 feet in length.

**Make checks payable to Crafters Edge.**

Please complete the following Information and mail to the address listed below.

AMOUNT PAID: \$ \_\_\_\_\_ for \_\_\_\_\_ booth spaces

Check number \_\_\_\_\_

Wall space needed? Yes No

Electrical outlets needed? Yes -- How many? \_\_\_\_\_ No

Chairs needed? Yes -- How many? \_\_\_\_\_ No

Any other space requirements you would like us to know about: \_\_\_\_\_

Craft, type of: \_\_\_\_\_

SIGNED \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/15

APPLICATIONS MUST BE RECEIVED BY NOV. 1, 2015  
 to insure outlets, wall space, etc.

**FULL PAYMENT OF SPACE MUST ACCOMPANY APPLICATION.**

Mail to: Jenna Krussman, Crafters Edge President  
 Main Street Middle School  
 170 Main Street  
 Montpelier, VT 05602

As a service for our craft patrons, we provide a program listing all craft fair participants, their location, craft product, and a phone number. Please check the box, which indicates your preference and a phone number acceptable for publishing.

Yes, I wish to be included in the program. Please use this phone #: \_\_\_\_\_

Check here if you don't want your phone number published in the program.

Check here if you don't want your name published in the program.

**Main Street Middle School**  
**170 Main Street, Montpelier, VT**



**EXHIBITORS AGREEMENT**

The Craft Fair will be held at the Main Street Middle School gym at 170 Main Street in Montpelier on Saturday, November 14, 2015. The hours will be from 9:00 AM to 3:00 PM.

**EXHIBIT SET-UP AND DISMANTLE**

The school will be open 7:30 AM on Saturday the 14th for set-up. The exhibitor agrees that his/her exhibit will be set-up by 8:45 AM, Saturday. He/she also agrees that he/she will not be dismantling his/her exhibit until after 3:00 PM. There is a strong chance the school may be used that evening so we ask exhibitors be cleaned up by 5:00 PM. Student helpers will be available to assist. The exhibitor agrees that his/her exhibit will be manned at all times. The Craft Fair organizers will be happy to provide periodic relief when requested.

**ALCOHOLIC BEVERAGES AND SMOKING**

The use of alcoholic beverages is strictly forbidden on the school property and grounds. Smoking is also not allowed on school property and grounds.

**LIABILITY FOR ANY LOSS**

The exhibitor agrees that he/she will not hold the management and/or the organization liable for any loss, injury, or damage to persons or to property. He/she further agrees to abide by the rules and regulations made by the Craft Fair organizers.

**Contact Us:** 225-8622 to speak with us or leave a message on the voicemail of **Rhonda Brace**, Crafters Edge instructor, email at [rhondab@mpsvt.org](mailto:rhondab@mpsvt.org)  
**OFFICE USE ONLY**

Date Received	Reservation Number	Date Confirmation Letter & Copy Sent	Amount Paid
			Check #: _____ Or Cash

