

CRAFTERS EDGE BOOTH RESERVATION for the
CRAFT FAIR
Main Street Middle School Gymnasium
Saturday, November 11th, 2017 9:00 AM to 3:00 PM

Name: _____
Business Name: _____
Address: _____
City & Zip: _____
Phone No.: DAY _____ EVENING _____
Email Address: _____

The cost of each 6-ft. wide by 8-ft. deep booth space is \$25.00. Although booth space is limited, we have enough tables to supply each vendor. Tables are 6 feet in length.

Make checks payable to Crafters Edge.

Please complete the following information and mail to the address listed below.

AMOUNT PAID: \$ _____ for _____ booth spaces

Check number _____

Wall space needed? Yes _____ No _____

Electrical outlets needed? Yes -- How many? _____ No _____

Chairs needed? Yes -- How many? _____ No _____

Any other space requirements you would like us to know about: _____

Craft, type of: _____

SIGNED _____ Date ____/____/17

APPLICATIONS MUST BE RECEIVED BY NOV. 3, 2017

to insure outlets, wall space, etc.

FULL PAYMENT OF SPACE MUST ACCOMPANY APPLICATION.

Mail to: Louisa Braun and Sam Watson, Crafters Edge Presidents
Main Street Middle School
170 Main Street
Montpelier, VT 05602

As a service for our craft patrons, we provide a program listing all craft fair participants, their location, craft product, and a phone number. Please check the box, which indicates your preference and a phone number acceptable for publishing.

- ☐ Yes, I wish to be included in the program. Please use this phone #: _____
- ☐ Check here if you don't want your phone number published in the program.
- ☐ Check here if you don't want your name published in the program.

Main Street Middle School
170 Main Street, Montpelier, VT



EXHIBITORS AGREEMENT

The Craft Fair will be held at the Main Street Middle School gym at 170 Main Street in Montpelier on Saturday, November 11th, 2017. The hours will be from 9:00 AM to 3:00 PM.

EXHIBIT SET-UP AND DISMANTLE

The school will be open 7:30 AM on Saturday the 11th for set-up. The exhibitor agrees that his/her exhibit will be set-up by 8:45 AM, Saturday. He/she also agrees that he/she will not be dismantling his/her exhibit until after 3:00 PM. There is a strong chance the school may be used that evening so we ask exhibitors be cleaned up by 5:00 PM. Student helpers will be available to assist.

The exhibitor agrees that his/her exhibit will be manned at all times. The Craft Fair organizers will be happy to provide periodic relief when requested.

ALCOHOLIC BEVERAGES AND SMOKING

The use of alcoholic beverages is strictly forbidden on the school property and grounds. Smoking is also not allowed on school property and grounds.

LIABILITY FOR ANY LOSS

The exhibitor agrees that he/she will not hold the management and/or the organization liable for any loss, injury, or damage to persons or to property. He/she further agrees to abide by the rules and regulations made by the Craft Fair organizers.

Contact Us: 225-8622 to speak with us or leave a message on the voicemail of **Rhonda Brace**, Crafters Edge instructor, email at rhondab@mpsvt.org

OFFICE USE ONLY

Date Received	Reservation Number	Date Confirmation Letter & Copy Sent	Amount Paid
			Check # _____ Or Cash

